

## **EXECUTIVE SUMMARY**

### **Recommendation for Renewal 17-009V - School and Department Furniture**

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This request is to approve the renewal of one (1) additional vendor, MeTEOR Education, LLC, formerly known as The Contrax Group, LLC for Invitation to Bid (ITB) 17-009V – School and Department Furniture. MeTEOR Education is one (1) of the primary vendors for the design and renovations of the Safety, Music/Art, Athletics, Renovation and Technology Media Centers.

The first renewal of ITB 17-009V – School and Department Furniture was approved at the School Board Operational Meeting on May 8, 2018, for twenty (20) vendors with an additional spending authority, which resulted in a new term of October 21, 2016 through September 20, 2019, and new spending authority of \$10,170,000. Approval of this item will bring the list of vendors to twenty-one (21).

This Bid provides a single-fixed percentage discount from manufacturer's catalog/list price and also includes furniture with firm-fixed pricing that is consistently purchased throughout the District. All school furniture orders must be approved by the school's principal, and department furniture orders are approved by the department's director. However, no District office or buildings other than schools can purchase furniture without prior approval.

#### **Financial Impact**

There is no financial impact to the District.